



Local Association Political Action Committee (PAC) Chair Responsibilities

Introduction:

The CAHU PAC runs concurrently but separate from CAHU. It has a separate set of by-laws and a separate set of Executive positions.

The Local Association PAC Chairs sole purpose is to raise funds from our membership through the CAHU PAC for distribution to State legislators or entities that are political in nature. The CAHU PAC can only make contributions to State and local legislators or entities that have a valid FPPC number. Our website is www.cahupac.org

The commitment to the Local PAC Chair is a (1) year commitment. The time commitment will be generally emails and monthly teleconferences. You will be asked to speak at your local's monthly meeting to ask for PAC contributions and to attend (at the PAC's expense) the annual DATC Diamond Event and the Annual Sales Conference Diamond event.

The day to day accounting and details of the events are done by our PAC administrator PESC. Our accounting and contribution system is called Complete Campaigns where you will be able to get information on who is contributing in your chapter and who the PAC has made distributions to.

The oversight and daily contribution requests that come from our lobbyists are handled by the CAHUPAC Executive Board.

Your responsibilities as a Local Association PAC chair:

- Actively promote CAHU PAC in your local association to help raise funds
- Help with ideas to other chapter PAC Chairs in the area of fund raising
- Attend the State Diamond Events
- Attend monthly conference calls with the Executive PAC Board to help with contribution decisions (as needed) and to help with ideas for fund raising

In general the Local Association PAC Chair exists entirely to raise funds and to help educate our membership as to why it is important to make a PAC contribution.

PAC Contribution Forms:

Need Occupation and Employer

Need Street Address of all contributors no P.O. Boxes

Credit Card Payments

Need Credit Card number, expiration, Security Code AND the Billing address that is tied to the card (wherever the card statement is mailed to)

If payments are being made by a Company then this needs to be indicated as organizations are reported separately of individual contributions.

Other Items:

No Cash Donations or money orders are accepted. All contributions have to indicate the name, mailing address, phone and email for the contributor.

Raffles are not allowed.

CAHU PAC cannot sponsor any events as its sole purpose is to solicit contributions and make political contributions.

2009-2010

California Contribution Limits

What You Need to Know Before You Contribute – Fast Facts

Candidates seeking a state office and committees that make contributions to state candidates are subject to contribution limits from a single source. Contributions from affiliated entities are aggregated for purposes of the limits. (Regulation 18215.1.) The chart below shows the current limits per contributor and type of office sought. The primary, general, special, and special run-off elections are considered separate elections.

Per-election Limits on Contributions to State Candidates

(For elections held on or after January 1, 2009)

Contributor	Legislature	Statewide Except Governor	Governor
Person	\$3,900	\$6,500	\$25,900
Small Contributor Committee	\$7,800	\$12,900	\$25,900
Political Party	NO LIMIT	NO LIMIT	NO LIMIT

Calendar Year Limits on Contributions to Other State Committees

(2009 and 2010)

Contributor	Committee (Not Political Party) that Contributes to State Candidates	Political Party for State Candidates	Small Contributor Committee	Committee/Political Party Not for State Candidates
Person	\$6,500	\$32,400	\$200	NO LIMIT*

*State committees (including political parties) may receive contributions in excess of the limits identified above as long as the contributions are NOT used for state candidate contributions. (Regulation 18534.)

Explanation of Terms used in the Contribution Limits Chart

Person: Means an individual, proprietorship, firm, partnership, joint venture, syndicate, business trust, company, corporation, limited liability company, association, committee and any other organization or group of persons acting in concert.

Small Contributor Committee: Means any committee that meets all of the following: a) has been in existence for at least six months; b) receives contributions from 100 or more persons; c) no one person has contributed more than \$200 per calendar year; and d) the committee makes contributions to five or more candidates.

Party and Political Party: Means political party committees, including state central committees or county central committees of an organization that meets the requirements for recognition as a political party pursuant to Section 5100 of the Elections Code.

Statewide Except the Governor: Means the office of Lieutenant Governor, Attorney General, Insurance Commissioner, Controller, Secretary of State, Treasurer, Superintendent of Public Instruction and member of the State Board of Equalization